## REIMBURSEMENT OF TRAVEL AND SUBSISTENCE COSTS

For every person selected, the rules for the reimbursement of travel and subsistence costs are the below

— Travel allowance

Each granted person is entitled to a fixed travel allowance which is determined by the European Commission to cover the travel cost from the <u>place of employment</u> to Paris. The calculation of the travel allowance is based on the linear distance between the <u>place of employment</u> and Paris (you should calculate the distance only once and this will give you the allowance for a return ticket). To make this calculation, participants should access the European Commission's distance calculator to be found <u>here</u>. The prices listed on the EC's website are meant for return travels and not one-way travels. The return allowance for Larnaca to Paris is 541 EUR.

— Subsistence allowance

The subsistence allowance is based on a fixed cost, which was decided by project partners during the preparation of the project. The subsistence allowance for participants is 150 EUR x 3 days for short visits = 450 EUR.